



Course List

Venables Consultancy
6 Electric Parade, Surbiton, Surrey, KT6 5NT
Tel: 020 3137 2375
Fax: 020 8399 1650
Website: www.venablesconsultancy.co.uk
Email: venables@venablesconsultancy.co.uk

In-house courses available from Venables Consultancy

Communication Skills

The ICE Training Schemes and Continuing Professional Development

Safety and Contractual Matters

Commercial Matters



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Topic Area	Course Title	Days	Code
Communication Skills			
	Effective Communication	1 or 2	EC1/2
	Effective Meetings and Presentations Workshop	1 or 2	EMP1/2
	Negotiating Skills	1	NS1
	Technical Report Writing Workshop	1, 2 or 3	TRW1/2/3
	Effective Writing Skills for Construction and/or Environmental Professionals	1, 2 or 3	EW1/2/3
ICE Training Schemes and Continuing Professional Development			
	Preparation for the Chartered Professional Review of the Institution of Civil Engineers	1 or 2	CPR1/2
	Preparation for the Candidate's Presentation at CPR	1	CPres1
	Preparation for the Incorporated Professional Review of the Institution of Civil Engineers	1	IPR1
	Preparation for the CIWEM Professional Review	1 or 2	CIWEM1/2
	Roles and Responsibilities of the Supervising Civil Engineer and Delegated Engineer in the ICE Training Schemes	1	SCE1
	Training Senior Staff as Tutors for Development and Delivery of In-house Courses	1 or 2	TT1/2



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Safety & Contractual Matters

Roles and Responsibilities for Health & Safety in Construction	1	HS1
The Construction (Design and Management) Regulations and the Roles of the Planning Supervisor and/or Designers	1 or 2	CDM1 or CDMPSD1/2
Law and Contract Procedure	1 or 2	LCP1/2
Construction Claims/Contractual Entitlement to Payment	1 or 2	CC1/2
An Introduction to Effective Specification and Measurement in Construction	1	SMC1
Introduction to Quality Assurance	1	QA1
Construction Law – an Update	1	CON1

Commercial Matters

An Introduction to Business Finance, Marketing and Commercial Awareness	1 or 2	BF1/2
Finance for Engineers and Finance for Non-financial Managers	1 or 2	FENG1/2
Marketing Principles for Construction and/or Environmental Professionals	1 or 2	MKT1/2